

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, December 11, 2009

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:01 AM, Friday, December 11, 2009, at the Union Township Civic Center, 4350 Aicholtz Road, Union Township, Ohio 45245.

Attendees:

Board Members: David L. Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
Larry Fronk, Member
David Duckworth, Member

Other Guests:

Karen Swartz, Commissioners Office
Andy Johns, Planning Department
Ed Humphrey, Commissioner
John Offenberger, Northwest Consultants
Gerard Berding, GJ Berding
Loretta Rokey, Milford
Chris Brenda, FSA
Rick Evans, Henderson and Bodwell
Steven Shadix, Entran
Rusty Schuermann, Legal Counsel
Deb Osborne, ENTRAN
Jeff Proctor, TranSystems
Heather Turpin, CTL Engineering
Craig Stephenson, CCEO
Wayne Bastin, Bastin & Company
Scott Campbell, EMH&T
Frank Aransky, American Structurepoint
Andy Brossart, 5/3
Jeff Wallace, Parson Brinkerhoff
Steve Bergman, HDR

Ron Roberts, Roberts Engineering
Tom Yeager, Water Resources
Jennifer Kunz, TEC Engineering
Dave Wormald, URS Corp
Bob Bailey, Bayer Becker
Eric Kistner, Stantec
Rex Parsons, Batavia Township
Katie Zehnder, HNTB
Keith Smith, ODOT District 8
Dennis Jennings, Palmer
Scot Lahrmer, Commissioners Office
Mike Ciotola, M•E Companies
Steve Johnson, Resource International
Lyle Bloom, Water Resources
Cory Wright, Union Township
Aaron Littman, TEC
Paul Gruner, GSP
Heinrich Zehetmaier, KZF
Karl Schultz, Miami Township

B. Approval of Minutes

Motion by Mr. Duckworth, seconded by Mr. Manger, to approve the minutes of the October 9, 2009 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting: Mr. Duckworth, yes; Mr. Manger, yes; Mr. Spinney, abstain; Mr. Fronk, abstain; Mr. Wharton, yes.

Motion by Mr. Fronk, seconded by Mr. Manger, to approve the minutes of the November 13, 2009 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting: Mr. Fronk, yes; Mr. Manger, yes; Duckworth, abstain; Mr. Spinney, yes; Mr. Wharton, yes.

Motion by Mr. Duckworth, seconded by Mr. Fronk, to approve the minutes of the December 9, 2009 Work Session Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Mr. Fronk advised that the ICC Committee didn't meet in December. Mr. Spinney noted the standing request for OKI staff presentation to the TID Board relative to the land use and the SAFETEA-LU Section 6001 planning requirements. Mr. Wharton will follow-up with OKI to arrange a presentation.
2. **Eastern Corridor TDM** – Katie Zehnder reported that HNTB has completed the baseline updates to the Clermont County area in the OKI TDM. She has met with the City of Cincinnati and Hamilton County regarding land use for the 2030 models and a follow up meeting is scheduled. The traffic counts issues with the city are still unresolved.
3. **Eastern Corridor Segment IVa** – Pat Manger reported that he has received the scope from the vendor and will forward to Board Members. January 6th maybe the last day for comments, Mr. Manger will confirm the date and forward. Mr. Wharton will be moving IVa forward with baseline TDM now that the Clermont County area in the model has been updated by HNTB. He reported that traffic count issues will not affect Segment IVa regardless of City's inaction.
4. **IR-275/SR 32 Interchange** – Keith Smith, ODOT, advised that full-take right-of-way acquisition and negotiation with those property owners is underway. Steve Shadix, Entran, is meeting with ODOT to review final design work.
5. **Eastgate North Frontage Road** – Steve Shadix, Entran, reported he is reviewing the Stage 3 plan comments received from CCEO, CCSD and ODOT. Mr. Wharton reported he has been coordinating right-of-way appraisal & acquisition with ODOT. ODOT has requested a cost proposal from M•E Companies to conduct that work through ODOT Task Order and CCTID will contribute funding for the work.
6. **Wolfpen-Pleasant Hill Road Improvements** – Paul Gruner, GS&P, reported that Final Plans are being printed today. Craig Stephenson reported that right-of-way appraisal work is 90% complete and on schedule. Mr. Stephenson noted that he expects utility relocation schedule to be completed by next week.
7. **Business 28 - Phase 1 Improvements** – Craig Stephenson reported that the right-of-way appraisals have been completed and negotiations with property owners are underway. The final easement documents have been approved by legal counsel for the County and by CCTID.
8. **SR 28 (I-275 to Castleberry)** – Craig Stephenson reported that the final right-of-way plans have been completed and are being reviewed by CCEO and ODOT. Mr. Wharton reported that he has authorized LJB to release relevant CAD files to Duke Energy to expedite design of the gas main relocation that will be necessary prior to construction of the project.
9. ~~**Clough Pike Improvements** – Dave Wormald, URS, reported Stage 1 plan comments were received from ODOT and will be reviewing those with CCTID at the project management meeting scheduled for next week.~~
10. **Stonelick-Williams Corner Covered Bridge** – Craig Stephenson reported that ODOT is coordinating with FHWA related to environmental review and approval. Mr. Wharton reported that ODOT has sent letters to interested stakeholders inviting them to participate in the Section 106 consultation process. Keith Smith, ODOT, noted that the consultation process shouldn't delay the project.
11. **US 50 Improvements** – Craig Stephenson reported that right-of-way clearance has been delayed due to asbestos removal in one of the vacant structures to be demolished. He noted the asbestos removal has been scheduled and when completed he expects right-of-way to be cleared with sign-off by ODOT so the project can go out for bid.

12. **SR 32 East** – Steve Wharton updated the board on the meeting with ODOT regarding the remaining issues relative to the interchange spacing on SR 32. ODOT is still firm at this point on 4 mile rural spacing and will not support the proposed Bauer/Herold Road interchange location due to the proximity to Batavia Road interchange. He has requested M•E Companies to prepare a cost proposal for further alternative development to consider a split interchange is at this location to address ODOT spacing concerns.
13. **Tina Drive Extension** – Scot Campbell, EMH&T, reported the existing conditions report has been completed and a draft purpose & need document been prepared for CCTID review at the project management team meeting scheduled for next week. Mr. Wharton reported he informed ODOT consultant to move ahead with design of Old SR74 in the vicinity of the intersection of Bells Lane and SR32 and CCTID will coordinate with that design during the development of the Tina Drive Extension.
14. **Aicholtz Connector** – Deb Osborne, Entran, reported that the second Open House was held on December 9th, with about 90 people in attendance. Attendees were presented the alternatives for the project. After the public comment period, ENTRAN will summarize and report the comments received. Mr. Spinney noted that the exhibits were really well done. Mr. Osborne noted that she has scheduled a meeting with ODOT regarding technical memo development and criteria.
15. **SR450 Improvements** – Mike Ciotola, M•E Companies, reported they are on schedule. Preliminary design and cost estimate will be completed by next week for review by CCTID at the project management team meeting scheduled for December 15.
16. **US50/SR131 & Milford Parkway/Chamber Drive** – Bob Bailey, Bayer Becker, reported that the Open House held on November 18th was well attended. Based on public input the study area has been adjusted to accommodate environmental and market analysis considerations. He reported the preliminary environmental review will be completed in January and traffic counts have been scheduled. Mr. Wharton noted he is meeting with local businesses to discuss the project.
17. **ITS Development** – Mr. Wharton suggested that an advancement team be formed to include the County Administration and other public and private interests with the initial goal to develop the framework for county-wide ITS funding and development that can integrate into a broader regional strategy. Mr. Spinney indicated that the County ISD Department will be involved.

D. Financial Items

1. **Monthly Financial Report** - Mr. Wharton reviewed the financial report and checks written.

Motion by Mr. Duckworth, seconded by Mr. Fronk, to accept the monthly financial report as submitted, upon roll call, vote, carried with members present voting aye.

E. New Business

1. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to Consultant Agreement 2008-02 with ENTRAN for the Stonelick Williams Corner Covered Bridge Rehabilitation (PID 83661) and related improvements, increasing the contract time to July 30, 2010 with no attendant adjustment to contract price.**

Motion by Mr. Manger, seconded by Mr. Duckworth, to Authorize for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 01 to

Consultant Agreement 2008-02 with ENTRAN for the Stonelick Williams Corner Covered Bridge Rehabilitation (PID 83661) and related improvements, increasing the contract time to July 30, 2010 with no attendant adjustment to contract price, as submitted, and upon roll call vote, carried with members present voting aye

- 2. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 02 to Consultant Agreement 2007-05 with ENTRAN for the Eastgate North Frontage Road, (PID 82555) and related improvements, increasing the contract time to December 31, 2010 with no attendant adjustment to contract price.**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 02 to Consultant Agreement 2007-05 with ENTRAN for the Eastgate North Frontage Road, (PID 82555) and related improvements, increasing the contract time to December 31, 2010 with no attendant adjustment to contract price, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 07 to Consultant Agreement 2007-01 with M•E Companies for the Strategic Plan for Access Improvements, SR 32 Corridor East, (PID Nos. 82586, 82587, 82588, 82589, 82590) and related improvements, increasing the contract time to July 30, 2010 with no attendant adjustment to contract price.**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 07 to Consultant Agreement 2007-01 with M•E Companies for the Strategic Plan for Access Improvements, SR 32 Corridor East, (PID Nos. 82586, 82587, 82588, 82589, 82590) and related improvements, increasing the contract time to July 30, 2010 with no attendant adjustment to contract price, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute a letter of engagement with Peck, Schaffer & Williams LLP, to serve as CCTID Bond Counsel on a transactional basis.**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to Authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute a letter of engagement with Peck, Schaffer & Williams LLP, to serve as CCTID Bond Counsel on a transactional basis, as submitted, and upon roll call vote, carried with members present voting aye.

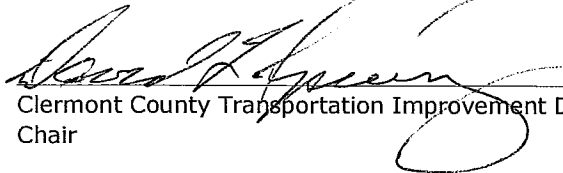
F. Upcoming Meeting Schedule

Next Regular meeting: January 8, 2010 at 9:00 A.M.
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, OH 45103

G. Adjournment

Motion by Mr. Duckworth, seconded by Mr. Wharton, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 8th day of January, 2010.


Clermont County Transportation Improvement District
Chair

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Frank

Seconded by: Manger